



# Ella Parent/Student Handbook 2020-2021

## Digital Citizenship

This is a reminder that you and your child have already signed and agreed to the MJUSD Digital Citizenship Agreement. This agreement outlines the ways in which we expect our students to: Respect and Protect Themselves, Respect and Protect Others, Respect and Protect the Learning Environment and Honor Intellectual Property. You may find copies of this agreement on the MJUSD website as well as within the Chromebook Contract located on our Ella Webpage.

## Attendance

Blended learning students attend school on Mondays through distance learning and Tuesday through Friday need to be on campus by 8:30am ready to learn! Distance learning students are expected to be logged on and ready to learn each and every day! Students who remain home due to illnesses need to make every effort to participate via distance learning. All absences must be cleared with a call to the office. Excused absences are illness, medical appointment, or death of an immediate family member.

## Emergency Contact Information and Report Cards

Please register for your Aeries Parent Portal. You will then be able to update your child's contact information. Remember to keep the information in the Aeries system current all school year. *If you move or have a change in telephone number or emergency contact person just call the office and we'll make the changes immediately.* Report cards are available on Aeries Parent Portal. If you need assistance creating an account, please contact the Ella Main Office at 741-6124.

## Student Dress/Grooming Code

At Ella School we believe that the standards of dress and grooming should be primarily the responsibility of the parents, with the understanding that the students will wear appropriate clothing and groom themselves in a manner which reflects good taste, does not violate the rules of decency, offend the standards of the other students or distract from the educational program. Student clothes should be appropriate for all school activities.

- Hats and hoodies are to be worn outside only/ hat bill must face forward
- Clothing such as tube tops, halter tops, off the shoulder shirts, muscle shirts, see through tops, belly shirts, and spaghetti straps are not appropriate at Ella School. Tank tops must have straps that are at least an inch wide
- No undergarments should be seen
- Pants must be worn at the waist
- Belts should not extend beyond the belt loops; no hanging wallet chains
- Sagging or excessively baggy pants are inappropriate and NOT permitted
- Shorts, dresses and skirts are to be NO shorter than fingertips when arms are placed at sides
- Jeans with holes above the mid-thigh or jeans with excessive holes are not appropriate; jeans with excessive holes will require leggings underneath
- Shoes must be safe for school with a back strap and appropriate for physical activity
- Shoes with wheels are not permitted during the school day
- Save extreme or distracting hair color/styles for summer vacation; not appropriate during the school year
- Makeup is not to be worn to school
- No logos depicting alcohol/drugs/tobacco/sex or demeaning or inappropriate language
- No gang related clothing or paraphernalia

*Parents are responsible for seeing that their children follow the dress code. When a student comes to school or attends via zoom dressed inappropriately, the parent will be called to bring appropriate clothing or be called for correction.*

### On Campus Reminders:

The following items are **NOT** permitted at school: GUM, CANDY, SODA/SOFT DRINKS, ENERGY DRINKS. Glass or breakable containers are not allowed on campus.

### **Bicycles, Hoverboards, Scooters, and Skateboards**

Bicycles and scooters are to be parked in the racks provided. Bicycles are not allowed anywhere else on school grounds at any time. Park your bicycle properly and always lock it up. Please make special arrangements with your teacher or administrator for skateboard and hoverboard storage during the

school day. The school assumes no liability for any bicycle, skateboard, hoverboard, scooter or equipment. Borrowing another student's bicycle or other transportation is not allowed. Bicycles and other transportation listed must be walked when on campus. Important reminder: DON'T FORGET YOUR SAFETY HELMET!!

### **Cell Phones**

*Cell phones are not allowed to be used on school grounds during school hours.* Students are permitted to have cell phones however they are required to be put away during school hours either in their backpack or in their teacher's care and powered off. Cell phones need to stay in backpacks until students are outside of the school gates. The school assumes no responsibility for lost or stolen items. If a student is caught with a cell phone out during prohibited times, the phone will be taken and returned at the end of the day. If the student has a second offense the phone will be placed in the office for a parent to pick up. Additional offenses may result in Saturday School, detention, suspension, and parent/administrator conference.

### **Medication**

Parents are required by law to inform the school of any medication to be taken by the child at school- this includes aspirin. Facts on current dosage and the name of the doctor are needed. All medication must be kept in the school office and will be administered by office personnel. The school must receive an Administer Medication Form which you can get from the school office. The form must be signed by the doctor.

### **Playground Expectations**

#### **We are Respectful:**

- Voice level 0 to 4
- Use appropriate school language
- Share with or wait your turn for equipment

#### **We are Responsible:**

- Report problems to adults
- Put away equipment and line up when bell rings or whistle blows

#### **We are Safe:**

- Use playground equipment appropriately
- Keep hands and feet to yourself; respect others personal space (bubble)
- Walk on pathway
- Red lines – CROSS WITH ADULT
- Yellow lines – BATHROOM USE ONLY